

VPA RECITAL EXCUSED ABSENCE REQUEST

This form should be completed and turned in by the Friday before the planned missed recital. Completing the form does not guarantee the student's excused absence. For a list of preapproved and not approved excuses, refer to the OCPS Attendance Policy. If the student will be absent during the school day, a prearranged absence form must also be submitted to the attendance office. All absence requests will be approved at the discretion of the VPA Coordinator. Unexcused absences may result in a probation.

_____ Student Name	_____ Grade	_____ Today's Date
_____ Student #	_____ Strand	_____ Date of Missing Recital

REASON FOR ABSENCE:

- Family Event (Wedding, Funeral, Graduation, etc.)
- Medical Appointment
- Illness
- Other

Please explain the absence here:

DR. PHILLIPS HIGH SCHOOL

_____ Parent/Guardian Signature	_____ Date
_____ Student Signature	_____ Date
_____ Strand Leader Signature	_____ Date

Please return completed form to Ms. Nasrallah in Office 100.